

Lecture Capture Basics: Half-day workshop

Purpose: To give lecturers an opportunity to see the technology, try it out, explore some issues and ask questions.

Context: Tutors probably have not begun using it, but have heard about it or are planning to use it for their next module.

Resources: Working LC installation, various handouts providing basic information (tips, summaries, etc.), PowerPoints to talk through, project planning questions.

Resource Summary

Topic: Basics workshop

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Institution: Coventry University

Target audience: Staff Developers

Keywords: practice; benefits; feedback; delivery; audience; issues; planning

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Comment:

Discussion Points

15 min - Introduction

30-45 min - Mini-lectures (appx. 7 min each)

30 min - Reasons for using LC

30 min - Mini-lectures review and feedback

15 min - Delivery and audience issues

30 min - Pedagogic and legal issues

30-45 min - Project planning

Facilitator Notes

Ask lecturers to come prepared for a mini-lecture with slides from a subject they would normally teach. Mini-lectures are an opportunity to see themselves in action and are done first to prime participants for the rest of the material. It is useful here to introduce typical classroom events- asking questions, etc.

The best 'selling point' for LC is for lecturers to see the benefits to themselves and students, so some time should be spent on this. We've placed it here to allow time for the server to process the recordings.

Try to watch each lecturer's recording. Group feedback here is valuable and could be facilitated with questions or a form. Discussion of delivery and audience issues is well placed after this review, as lecturers have just seen themselves in action.

Plan some time to talk about deeper issues- lecturers are often concerned about these and find a loosely directed discussion valuable. Project planning offers a thoughtful way to approach LC taking into account the experience and information from the day.

Related resources

ELTAC documents: "What About...?" topics as appropriate

ELTAC multimedia: demonstrations and recordings as appropriate

ELTAC document: Lecture Capture Planning Sheet

Information on university policy and resources regarding lecture capture

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