

## What about... recording lectures for re-use?

### Topic Summary

Although the main use of captured lectures to date is to provide recordings which students can use to aid revision, many lecturers see the use in using recordings multiple times, or even recording specifically to create reusable resources.

This document gives some advice regarding capturing material specifically for re-use.

### Resource Summary

**Topic:** Re-use and re-purposing of captured lectures

**Authors:** Amanda Hardy, Juliet Hinrichsen

**Institution:** Coventry University

**Target audience:** Practitioners, staff developers

**Keywords:** benefits; flexibility; re-use; re-purpose; delivery; presentation

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**Comment:**

### Things to Consider

- Generally speaking, most people expect a higher level of quality in a reusable resource than in an ad-hoc lecture capture intended for revision.
- Consider copyright and IPR – if you are recording guest lecturers or using copyrighted material, do you have permission to use the recording over multiple years, in different contexts, etc.?
- Consider the “shelf life” of your recordings and any maintenance they may need. Something which is very factual may not need frequent refreshing, but how long will a recording (or a technology license) be retained by the institution? If you do intend to revise and update recordings, how easily are you able to do so?

### Practical Suggestions

- Exclude announcements or other “timely” information, like “last week’s reading.”
- Avoid referring to lectures or other materials by weeks or other sequence.
- Exclude information about assessments, coursework, etc. or confine to a section which can be easily edited out.
- Be careful if making references to students or their work, will they be identifiable to future viewers?
- Be more general about data which is likely to expire quickly.
- Either obtain extended permission for copyrighted material or edit it out.
- If you need to cover detailed information which you know will change by year or context, consider providing as a separate document/resource and referring to that.

### Resources

ELTAC document: What About... different methods of lecture capture?

ELTAC document: What About... copyright in recorded media?

ELTAC document: What About... ideas for using lecture capture?

**Authors** Amanda Hardy, Juliet Hinrichsen